Agenda topics

**DIVISION KICKOFF EVALUATION**

**DISCUSSION**
Positive comments heard from departments about the Spring Division Kickoff.

**CONCLUSIONS**
Cheryl wanted to thank all the committee for making it successful and especially certain Committee members...Traci (MC), Brad (Prize Table), Angel, Suzette, Michele, Lindsay (Prizes), Rita (Refreshments), Betsy, Missy, Norman, others (Greeters) for helping that day.

**ACTION ITEMS**
Fall Kickoff to return to Department Highlights

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**SPRING PROGRAMS**

**DISCUSSION**
Discussed upcoming spring workshops and programs to offer for SD staff. Need to get VC Wallace approval if director approves to leave work earlier on Friday April 30th (3pm-4pm) for Grandfather Mtn events.

**CONCLUSIONS**
Program information needs to be to Cheryl by February 26th so that she can put together a flyer to send out on the list serve. Angel will follow up on Grandfather Mtn (Michele will lead hike), Rita will follow up with Traci on sport events, & Cheryl will follow up with Suzette, Lindsay, & Jessica.

**ACTION ITEMS**
<table>
<thead>
<tr>
<th>Event</th>
<th>Person Responsible</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lunch n Learn on Alcohol Awareness</td>
<td>Kendal/Dale</td>
<td>Feb 26</td>
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<tr>
<td>Globetrotters, BB Game, Baseball Game</td>
<td>Traci Royster</td>
<td>Feb 26</td>
</tr>
<tr>
<td>Grandfather Mtn Day April 30 Rain Date May 7</td>
<td>Angel Wood</td>
<td>Feb 26</td>
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<tr>
<td>Energy Savings Panel on Greening your Home</td>
<td>Suzette Paterson</td>
<td>Feb 26</td>
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<tr>
<td>Attaining Fitness Goals</td>
<td>Jessica Gillaspy</td>
<td>Feb 26</td>
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SPRING MEETING DATES

DISCUSSION  
Reminder that we will meet March 19th and April 16th...attendance low this time due to GAPP workshop but meeting attendance has been falling off where several departments have missed the last 3-4 meetings

CONCLUSIONS  
Ask VC Wallace to remind directors at a director’s meeting to have their staff member try and attend.

ACTION ITEMS

<table>
<thead>
<tr>
<th>ACTION ITEMS</th>
<th>PERSON RESPONSIBLE</th>
<th>DEADLINE</th>
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<tbody>
<tr>
<td>Follow Up on Lindsay Smith replacement</td>
<td>Cheryl Eddins</td>
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</tbody>
</table>

OTHER ITEMS

DISCUSSION  
Tabled due to low attendance. Topics include committee guidelines and by laws, summer programs, and committee summary report (May 2009-2010) for VC Wallace

Respectfully Submitted,

Cheryl Eddins